

## State of Iowa OCIO -- RFP #0322-621-01

### RFP Scoring Methodology

RFP Technical Proposal Section	Scored Specification	Points Available
4.4.1	Describe your approach to providing a content management system and web application, including product features/capabilities that align with the Agency's goals as outlined in Section 1.3, system design, user experience, and other information supporting the needs of the Agency.	441
4.4.2	Provide examples of past engagements, including goals, time frames, deliverables, milestones, and any other related information that further explains your approach.	313
4.4.3	Describe how your proposed solution meets the requirements and specifications outlined in Section 1.3 and 4.4.	313
4.4.4	Describe the aspects of your solution that facilitate ease of use for a wide array of user experience levels.	299
4.4.5	Explain how your proposed solution offers both internal and public users robust query, report generation, and data extraction tools.	327
4.4.6	Describe how the proposed solution will track account changes made and how the administrative users will be able to access those changes and receive a report.	171

4.4.7	Describe how your proposed solution allows administrative functions for monitoring of system status and performance, maintenance of system parameters and reference tables, and management reporting.	157
4.4.8	Describe how your proposed solution will allow end users to upload their contracts and lists into a searchable database.	398
4.4.9	Describe your approach for incorporating free-form text entry (Notes).	28
4.4.10	Describe how your proposed solution can display all the notes from the main schedules to be viewable in one place (e. g. summary page) in an external stakeholder's account, displayed in chronological order, and at a minimum display date and user.	14
4.4.11	Describe how your proposed solution allows for automated emails, sent on timelines determined by administrative users.	356
4.4.12	Describe how your system can publish, update, and automate data sets directly from key on-premise and cloud-hosted source systems.	171
4.4.13	Describe the approach for providing hosting and management services necessary to implement and maintain the proposed solution as described in this RFP.	270
4.4.14	Explain the search function that will be built into the proposed solution.	185

4.4.15	Describe how the proposed solution will retrieve reports filed prior to its implementation.	114
4.4.16	Explain how administrative users will be able to view logs of user activity.	71
4.4.17	Describe how you would deploy a cross-reference feature in your solution where administrative users can enter a user and be able to search for all transactions to and from that user.	185
4.4.18	Describe your solution's method for uploading and storing supporting documents, including the types of files that can be used including, but not limited to, these file types: .pdf, .doc, .jpg, .png, and .xls	313
4.4.19	Describe your approach to providing each user with a customized calendar.	57
4.4.20	Describe your approach to providing post-deployment ongoing support, maintenance, and upgrades.	256
4.4.21	Describe your proposed Service Level Agreement (SLA). A final SLA will be mutually agreed upon between the PERB and the Vendor as part of final Contract execution and shall apply for the duration of the Contract, including any extensions or renewals	213
4.4.22	Describe your approach to creating a new account if a name change is requested.	114

4.4.23	Describe your approach to creating analytics reporting for the web application for administrative users.	128
4.4.24	Describe your approach to training users on the use and administration of the system including, but not limited to, the provision of training materials.	256
4.4.25	Provide at least three reference contacts for a completed similar application where you served as the prime contractor for the engagement or similar services for a governmental entity (city, county, state agency, or federal agency) within the last four years.	14
4.4.26	The Respondent must provide resumes for all key personnel who will be involved in providing the goods and/or services contemplated by this RFP.	28
4.4.27	Describe your approach to accomplishing the tasks/outcomes outlined in this RFP.	370
4.4.28	Provide a proposed implementation schedule, including delivery dates for key tasks/outcomes outlined in this RFP and identified by you in response to the prior question.	413
4.4.29	Describe your general approach to information security and privacy compliance, and the general method by which compliance is addressed and achieved.	398

4.4.30	Describe any other Third Party certifications, tests, or reports Respondent obtains on a recurring basis and that it will provide to the Agency at no cost upon request.	341
4.4.31	Describe authorized users' ability to access security logs and Reports relating to the System, including, at minimum, latency statistics, user access summaries, user access IP address summaries, and user access history and security logs. Provide samples of standard security logs and reports.	157
4.4.32	Describe your approach to managing a transition between the Agency's current contractor for similar services to your proposed solution.	128
		<b>7000</b>
<b>RFP Attachment #1 Cost Proposal</b>	<b>Cost Criteria</b>	<b>Possible Cost Points</b>
<b>Total Possible Cost Proposal Points</b>	The qualified Respondent with the lowest all-inclusive total cost will be awarded the maximum points. All other Respondents will receive a Cost Proposal score proportional to the lowest cost proposal.	<b>3000</b>